

# Ben Ulcoq

Benjamin Ulcoq  
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0407 123 456  
Address Line 1, Address Line 2

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## Experience

July 2017 - July 2019

### Graphic Designer

Almost Anything Web and Graphic Design

- Designing a wide range of print and digital material
- Operating print production machinery, including quality control
- Liaising with clients and incorporating feedback
- Multi-tasking, prioritising and time-management
- Working to deadlines and budgets
- Working both independently and as part of a team
- Project Management and Coordination

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2014 - Present

### Freelancer

Graphic Designer

*Involved in a number of small projects with local businesses and organisations designing materials for print and digital distribution.*

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Sep. 2011 - June 2017

### Retail Associate

Big W

*Extensive customer service experience, cash handling, account management, and product presentation and cataloguing.*

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## Education

Feb. 2014 - Oct. 2016

### CQ University

Bachelor of Digital Media - Distinction

*Awarded the Rockhampton Community Service Club Multimedia Studies Prize which is given to the Bachelor of Digital Media graduate who achieves the highest academic results. Graduated with a GPA of 6.5, minoring in Graphic Design and Interactive Media.*

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Feb. 2009 - Nov. 2013

### St. Augustine's College Cairns

Secondary Schooling

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## Skills

Computer

### Programs and Languages

*Expert knowledge of Adobe InDesign, Photoshop and Illustrator. Proficient using Microsoft Office, CorelDraw, Pipedrive and Fiery Command Workstation. Working Knowledge of HTML5, CSS3 and Wordpress. Fundamental Knowledge of PHP, MySQL, jQuery and Java.*

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Other

### Personal

- Strong written and oral communication skills.
- Driven, hardworking and eager to learn.
- Organised, punctual and reliable.
- Ability to adapt in order to meet requirements and deadlines.

### Practical

- Open Driver's License.
- White Card.
- Familiar with print production machinery including:  
Konica Minolta Bizhub C6000, Duplo DC-615 and Neolam 6200S.

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## Referees

### Rachel Doe

Client Liaison Officer - Almost Anything

Email: test@yahoo.com.au  
Mobile: 0400 000 000

### Henry Walker

Personal Referee

Email: ol\_mate@hotmail.com  
Mobile: 0497 111 111